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Date: 28th February 2007

## PLEASE NOTE VENUE

Dear Sir/Madam,

A meeting of the **Caerphilly Town Centre Management Group** will be held at the **Business and Technology Centre**, **Tredomen** on **Wednesday**, **7th March 2007** at **2.00 pm** to consider the matters contained in the following agenda.

Yours faithfully,

Stuart Rosser CHIEF EXECUTIVE

## AGENDA

- 1. Declarations of Interest.
- 2. Apologies for absence.
- 3. To receive and note the following minutes:-

Caerphilly Town Centre Management Group held on 6th December 2006.

- 4. Matters arising from the minutes.
- 5. Park Lane Development. (A verbal presentation from Pat Mears – Chief Planning Officer).
- 6. Caerphilly Flower Festival Funding.
- 7. Update on Caerphilly Visitor Centre Ground Floor Lease.
- 8. Correspondence from Caerphilly Town Council.
- 9. Correspondence from CADW.

Chief Executive: Stuart Rosser Prif Weithredwr: Stuart Rosser

You are welcome to correspond in English or Welsh / Mae croeso i chi ysgrifennu yn Gymraeg neu Saesneg

- 10. To receive and note the following information item:-
  - (a) Caerphilly TCIG Audit January 2007- copy attached.
- 11. Date of next meeting Wednesday, 6th June 2007-2.00 pm.

## **Circulation:**

Councillors P.J. Bevan, Mrs C. Forehead, J.E. Fussell, G.G. Hibbert, S. Kent, M.H. Newman and M.J. Prew

Councillor D.T. Davies – Cabinet Member for Regeneration.

Mr K. Williams (Town Clerk- Caerphilly Town Council) Mr J. Stephens (Project Liaison Manager – CADW) Ms A. Hitchen (CRO – Gwent Police) Mr J. Couzens (Manager, Castle Court Shopping Centre) Mrs S. Cooper (Caerphilly Access Group) Mr R. Gough (GAVO) Mr K. Rowbottom (C.R.A) Mr L Shattock (CIRP)

And Appropriate Officers